

SFSC Committee Meeting Minutes



Meeting Date:	5 th October 2017	4.30pm	COIR	Chaired by:	R Lee
				Minutes by:	C Zerebeski

Meeting opened @ 4.30pm

List of Meeting Attendees	<p>Attendance: R Lee, C Zerebeski, Y Hart, R Litte, Y Tang</p> <p>Apologies: S Jin Lee, W Langton, C Pye, K Vassallo, Z Nelson, S Chisholm</p>		
Approval of previous Meeting Minutes	<p>Approved by: R Little Seconded by: Y Hart</p>		
Incoming/outgoing Correspondence	<p>Enquiry from a Canadian girl re: moving to Sydney in Jan18 & figure sessions/coaching for diamond dances. Have replied.</p> <p>Enquiry from Finnish family re: moving to Sydney in Jan18 & figure sessions/coaching for singles. Have replied.</p> <p>Diabetes NSW fundraiser – request for skaters interested in performing at fundraiser on 4/5/18. To send out an email to coaches.</p> <p>Email from COIR re: interclub fun day 17/12/17. Agreed, SFSC will participate. R Little & K Vassallo to be contacts.</p> <p>Comp announcements issued (re: MISC Clubs, Panda Challenge, Triple Challenge etc. Circulated.</p> <p>Nswisa pre-nationals camp announcement circulated.</p>		<p>Issue save the date to members?</p> <p>CZ to send email to coaches re: fundraiser (may)</p>

President / VP Reports	None.	R Little	
Treasurer's Report	Summary of club champs to be finalised shortly. Require confirmation that Dept of Fair Trading form lodged	Y Tang	RL
Convenor's Report	Refer planning notes (attached)	R Lee / Y Hart	
a) Aussie Skate	13 th November 2017 Use catering from canteen / sandwiches etc. Will require a few volunteers, not many. Easy comp to run. Raffles – will require some prizes (a prize).		KV & SC to action re: raffle & prizes.
NSW Delegates Report	Last NSWISA report submitted for meeting on 12/9/17. Minutes of council meeting issued, copy in dropbox For next meeting: - Update membership list & internationals (Obertsdorf, New Zealand) End of year report due to NSWISA in Jan18 Summary of last report: Current members: 155 (including life members) International representation: ISU JGP Brisbane 23-26th August – Jordan Lazarus (Jr Ladies) – 18th ISU JGP Riga Cup – September - Harley Windsor and Ekaterina Alexandrovskaya (Jr P\airs) – 4th Summary of club events (club championships & gala).	C Zerebeski	
Membership Report	Membership list up to date and is published on website. Following up on skaters that went overseas in early 2017. CZ & SC looking into this. To draft email to advise.	S Chisholm	SC & CZ
IT Report	New laptop ordered. Get toner for printer in clubroom. Web updates ongoing. Membership form online – to do	C Zerebeski	

Other Business			
Memberships	Given IJS increase, a small increase in our annual fees for 2018 proposed. Agreed. Online form for membership forms/renewals using paypal for payments Code of conduct & media forms – include in memberships	R Lee / Y Hart C Zerebeski	
Competitions (general)	Refer convenors report (attached) Additional 2 development competitions for next year. Ice time is available Proposed dates: 28 th april (9.15-11pm) & 14 th July. To review further. Do survey for ideas for training & development Proposed small increase for entry fees. Agreed. Convenors to liaise & plan with catering. Set menus for all comps. Agreed	R Lee / Y Hart	
Trophy Cabinet	Trophy cabinet – require an inventory & all are color coded . keep list inside cabinet & retain electronic master	C Zerebeski	Ask S Lee & D Gurr to coordinate inventory
Trophy night	Proposed Gloria Pracey perpetual trophies for adult divisions. Agreed Proposed medals rather than trophies. Agreed Propose cash prize for 1 st place getters. Agreed	R Lee / Y Hart	
Roubina Doolan	Refer above.	R Lee / Y Hart	
Hollins Trophy 8 th -11 th June 2018	Propose trophies & small cash prize for first places. Agreed Discussion re: sourcing sponsors. Gift card \$20 for judges & officials Raffle prizes -working on this already (go pro, retro bicycle, coffee expresso machine. Start early.. committee to assist in securing raffle prizes for all comps. Hollins program – look at options for design & print. Photography/videographer – ensure these are booked in a few months prior. Is live feed an option? To look into this.	R Lee / Y Hart	

Club champs	<p>Medals Entry fees reviewed & agreed, including a reduction for synch fees. Encourage synch teams to enter. For next year, ask nswisa to consider moving SFSC clubs to 2 wks prior to synchfest to better accommodate our synch teams.</p>	R Lee / Y Hart	C Zerebeski
NSW States 2018 29-30 sept	To be held in Erina for 2018.		
AGM	<p>Can we move AGM to late calendar year? Dependant on financial year. Can we move to June financial year vs December? Y Tang to check with Dept of Fair Trading re: requirements. If we can, we will complete jan-jun 2017 and run new financial year from july 2017-june 2018. Y Tang to advise. If we can move financial year, we will call AGM before 31st December. This will be better for the committee in terms of event planning and related activities. Require a registered auditor to do our books. YT to follow up.</p>	R Little / Y Tang	Y Tang
Skater's profiles	To include in memberships re: photos, etc. for publicising & brochures. Y Hart to provide more details on this.	Y Hart/ R Lee	Y Hart
SFSC Presentation Night	<p>Require donations for raffle. Announce the new club captains for 2018 & perpetual awards (refer below) Ordered medals for representing members.</p>	Y Hart	
a) Annual awards for 2017 & club captains for 2018	<p>Require nominations for perpetual awards for: Wendy Langton, Andrei Filipov Jnr/Snr (all coaches vote for this), and COIR sportsmanship award (Wayne). Also require nominations for club captains - get nominations out asap. (CZ) 2016: Andre Phillipov award (coaches selection): J Lazarus (Sr) and V Vasili (Jr) W Langton award: V Vasili 2017: send email to coaches re: Andre Phillipov award for Jr & Sr nominations. 2017: email to COIR re: rink award. 2017: W Langon award: Harley & Katia</p>		C Zerebeski

b) Club Jackets	Lulu lemon may be too expensive. Option to source from China? Y Tang to borrow S Chisholm's jacket and see if she can source from her contacts.		Y Tang
c) Club Flyer	Flyer design approved. To find printer. Suggestion to add more photos on back page but need pics. To source quotes to printing & get pics from J Lazarus and H G-Moore	C Zerebeski	C Zerebeski
Next Meeting	TBA		
Meeting closed at 6.30pm			